**South Carolina AHEC**

**Health Careers Program Council**

**Polycom Meeting**

**September 15, 2016**

Present: Angelica Christie, Paula Jones, Nita Donald, Erica Davis, Katura Williams, Larrissa Clavon, Diane Kennedy, Dawn Wichmann,

Gail Weaver, Cheri Plyler

| **AGENDA** | **DISCUSSION/CONCLUSIONS** | **RECOMMENDATIONS**  **ACTIONS**  **WHAT/WHEN** |
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| Approval of Minutes | The minutes of May 15, 2016 were received with the following corrections:   * Mid-Carolina: 3 students took and passed the CNA exam. 5 remaining to take the test * Upstate: 40 students completed summer internships * Lowcountry: There are 9 internship program completers | Erica Davis moved that the minutes be approved with the corrections. Seconded by Nita Donald. |
| WINS | The council members gave highlights of their regional WINS.  **Mid-Carolina (Erica Davis)**   * + Erica announced that she has accepted the position of Associate Director of Hawaii AHEC. Her last day with Mid-Carolina AHEC is October 24, 2016.   **Lowcountry (Katura Williams)**   * + Katura announced that she has accepted the school counselor position at Cottageville Elementary School. She will remain with Lowcountry AHEC part-time until December 2016. |  |
| Today’s Class | | Jack Atchison, Sales and Marketing Assistant and Trainer for Today’s Class, conducted training for the HCP Council. Today’s Class is an interactive online learning system for secondary schools, career centers, and technical colleges. We offer comprehensive courses in a variety of disciplines, with an emphasis on preparing students for high-stakes testing and entry-level careers.  Engaging exercises, step-by-step video demonstrations, and dynamic animations make Today’s Class a fully interactive addition to the instructor’s curriculum, and the user-friendly Learning Management System provides convenient accessibility for both student and instructor.  The council members agreed that the content is good and it would serve as a resource for the coordinators. The use of the program would be a statewide focus. |  |
| POSME Strategic Planning | | The Council discussed strategic planning for POSME.  Erica shared that her college participants will develop projects that would incorporate activities with high school students. She will use AHEC modules through AHEC U. |  |
| Program Office Update | | Angelica reported on the following:   * The first Bench to Bedside seminar for fall 2016 was presented on September 19th. * The Biology Department of South Carolina State University has approved *the* ***Bench to Bedside: Introduction to Health Professions*** 3- course series to award elective credit for biology majors. * The Citadel was added as a B2B viewing site at the request of the pre-health advisor. * Met with MUSC College of Dental Medicine to get an inside look of their admission process. |  |
| CDC Update | | Diane reported on the following:   * A meeting has been scheduled with the PO and the Center Directors to discuss HRSA and the HCP. |  |
| Adjourn | | There being no further business, the meeting was adjourned. |  |
| Next Meeting | | The next meeting will be by Polycom on October 20, 2016 at 9:30 AM. |  |