**South Carolina AHEC**

**Health Careers Program Council**

**Polycom Meeting**

**August 18, 2016**

Present: Angelica Christie, Paula Jones, Nita Donald, Erica Davis, Katura Williams, Larrissa Clavon, Diane Kennedy, Dawn Wichmann

| **AGENDA** | **DISCUSSION/CONCLUSIONS** | **RECOMMENDATIONS**  **ACTIONS**  **WHAT/WHEN** |
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| Approval of Minutes | The minutes of May 19, 2016 were received with the following corrections:   * 45 Mid-Carolina students applied for HCA credit * 6 Lowcountry students received white coats | Erica Davis moved that the minutes be approved with the corrections. Seconded by Katura Williams. |
| WINS | The council members gave highlights of their regional WINS.  **Mid-Carolina (Erica Davis)**   * + CNA training was completed. One student is preparing for the certification test   + NAO evaluations were rated high   **Upstate (Nita Donald)**   * + 43 students completed summer internships   **Lowcountry (Katura Williams)**   * + The HCA closing program was a success   + 6 graduating seniors received the Life Scholarship   **Pee Dee (Larrissa Clavon)**   * 23 students were selected for the Summer Internship (including 11 alternates). 3 student completers. Each completed a public health project and received a $500 stipend. * HCP continued partnership with Provost Academy * A grant proposal to purchase textbooks was submitted to the McLeod Foundation by Larrissa. It was approved. |  |
| Database Update | | Steve Boulanger reported that the database is still in developmental stage. He anticipates an October 2016 roll out. |  |
| POSME Strategic Planning | | The Council discussed strategic planning for POSME. The following ideas were expressed:   * With the changes that will be incorporated, this is an opportunity to modify the curriculum. * Offer internships to students, but develop a strategy that would assist with placement since this is a big challenge. * Use college students as mentors. Allow them to provide programming to high school students. * Develop a needs assessment | This will be a standing agenda item. |
| HCA Credit | | Erica requested that the statement, “This credit is equal to ½ Carnegie unit”, be added to the AHEC completion certificate given to students. This will alleviate any confusion at the schools. | Paula will make the change to her master template. |
| Program Office Update | | Angelica reported on the following:   * New staff members have jointed the Office for Telehealth Education, SCHOOLS and the Office for Healthcare Workforce Analysis and Planning in the Program Office. * AHEC Newsletter article submission deadline is August 19th. * MUSC Enrollment Services added a question on their application for students to check if they ever participated in any AHEC sponsored activities. * Bench to Bedside Updates   + Winthrop has made a request for a 3rd B2B course. Angelica has submitted a proposal for a 2 hour course. The course will focus on community mapping. A grade will be given for the course   + CPR training will be offered   + Sessions may not be offered at Clemson University because their system is not compatible with Polycom * MUSC College of Medicine college recruiter, Elisha Simmons Hobson and Lauren Smith of the College of Health Professions have resigned * The Summer Careers Academy Planning Team will meet on September 1st. * Angelica thanked Nita Donald for serving as the primary contact for Today’s Class. The representative is willing to do an online presentation to the Council. |  |
| CDC Update | | Diane reported on the following:   * CDC met on August 3rd. The agenda included discussions of   + The HRSA re-visioning of AHEC and how it will affect the HCP   + A new CPD system-wide initiative targets primary care practitioners with monthly, statewide programs   + HPS is implementing community-based inter-professional education (IPE) case study programs. LC AHEC piloted the first program at the Beaufort house using the WebEx platform * The annual meeting will be held in Walterboro, SC, March 16–17. “Rockin’ in the Lowcountry” is the theme. |  |
| Adjourn | | There being no further business, the meeting was adjourned. |  |
| Next Meeting | | The next meeting will be by Polycom on September 15, 2016 at 9:30 AM. |  |