**South Carolina AHEC**

**Health Careers Program Council**

**Polycom Meeting**

**August 18, 2016**

Present: Angelica Christie, Paula Jones, Nita Donald, Erica Davis, Katura Williams, Larrissa Clavon, Diane Kennedy, Dawn Wichmann

| **AGENDA** | **DISCUSSION/CONCLUSIONS** | **RECOMMENDATIONS****ACTIONS****WHAT/WHEN** |
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| Approval of Minutes | The minutes of May 19, 2016 were received with the following corrections:* 45 Mid-Carolina students applied for HCA credit
* 6 Lowcountry students received white coats
 | Erica Davis moved that the minutes be approved with the corrections. Seconded by Katura Williams. |
| WINS | The council members gave highlights of their regional WINS.**Mid-Carolina (Erica Davis)*** + CNA training was completed. One student is preparing for the certification test
	+ NAO evaluations were rated high

**Upstate (Nita Donald)*** + 43 students completed summer internships

**Lowcountry (Katura Williams)*** + The HCA closing program was a success
	+ 6 graduating seniors received the Life Scholarship

**Pee Dee (Larrissa Clavon)*** 23 students were selected for the Summer Internship (including 11 alternates). 3 student completers. Each completed a public health project and received a $500 stipend.
* HCP continued partnership with Provost Academy
* A grant proposal to purchase textbooks was submitted to the McLeod Foundation by Larrissa. It was approved.
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| Database Update | Steve Boulanger reported that the database is still in developmental stage. He anticipates an October 2016 roll out.  |  |
| POSME Strategic Planning | The Council discussed strategic planning for POSME. The following ideas were expressed:* With the changes that will be incorporated, this is an opportunity to modify the curriculum.
* Offer internships to students, but develop a strategy that would assist with placement since this is a big challenge.
* Use college students as mentors. Allow them to provide programming to high school students.
* Develop a needs assessment
 | This will be a standing agenda item. |
| HCA Credit  | Erica requested that the statement, “This credit is equal to ½ Carnegie unit”, be added to the AHEC completion certificate given to students. This will alleviate any confusion at the schools. | Paula will make the change to her master template. |
| Program Office Update | Angelica reported on the following:* New staff members have jointed the Office for Telehealth Education, SCHOOLS and the Office for Healthcare Workforce Analysis and Planning in the Program Office.
* AHEC Newsletter article submission deadline is August 19th.
* MUSC Enrollment Services added a question on their application for students to check if they ever participated in any AHEC sponsored activities.
* Bench to Bedside Updates
	+ Winthrop has made a request for a 3rd B2B course. Angelica has submitted a proposal for a 2 hour course. The course will focus on community mapping. A grade will be given for the course
	+ CPR training will be offered
	+ Sessions may not be offered at Clemson University because their system is not compatible with Polycom
* MUSC College of Medicine college recruiter, Elisha Simmons Hobson and Lauren Smith of the College of Health Professions have resigned
* The Summer Careers Academy Planning Team will meet on September 1st.
* Angelica thanked Nita Donald for serving as the primary contact for Today’s Class. The representative is willing to do an online presentation to the Council.
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| CDC Update | Diane reported on the following:* CDC met on August 3rd. The agenda included discussions of
	+ The HRSA re-visioning of AHEC and how it will affect the HCP
	+ A new CPD system-wide initiative targets primary care practitioners with monthly, statewide programs
	+ HPS is implementing community-based inter-professional education (IPE) case study programs. LC AHEC piloted the first program at the Beaufort house using the WebEx platform
* The annual meeting will be held in Walterboro, SC, March 16–17. “Rockin’ in the Lowcountry” is the theme.
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| Adjourn | There being no further business, the meeting was adjourned. |  |
| Next Meeting | The next meeting will be by Polycom on September 15, 2016 at 9:30 AM. |  |