**South Carolina AHEC**

**Health Careers Program Council**

**Polycom Meeting**

**March 29, 2012**

Present: Angelica Christie, Paula Jones, Tavy Smalls, LaToya Dodson, Natasha Chatman, Erica Davis, Deborah Carson, Cheri Plyler

| **AGENDA** | **DISCUSSION/CONCLUSIONS** | **RECOMMENDATIONS**  **ACTIONS**  **WHAT/WHEN** | **WHO** |
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| Approval of Minutes | The minutes of February 9, 2012 were received with 2 corrections:  Cheri Plyler was present and she attended the DHHS meeting with the Program Office staff. | Erica Davis moved that the minutes be approved. Seconded by Natasha Chapman. | Council |
| WINS | The coordinators provided highlights of their HCA activities.  Pee Dee   * Things are progressing well with the HCA. Students are more engaged in sponsored activities. Tavy announced that Josh Cook, a senior at South Florence High, was diagnosed with a brain tumor.   Lowcountry   * Toured the campus and nursing program of USC Salkehatchie. * Students from Beaufort Jasper ACE attended a Trident Technical College Career Fair.   Upstate   * Students attended a college tour at Claflin University and USC. This event was sponsored through the SC Works Youth Council.   Mid-Carolina   * HCP/HPS collaborated with 37 students that participated in a round table social networking session. Julie Plyler, a PA student also attended. |  |  |
| Program Office Updates | Angelica Christie reported on the following:   * Nancy Allen will retire on May 15th from the SC Department of Education. She will be working with the National HOSA office. * Val Richardson of Palmetto Health encouraged the council members to use the SC Pathway Virtual Shadowing site. * The Summer Careers Academy service project will take place at the Rural Mission on Johns Island. The application submission deadline is March 30th. * Angelica will touch base with April Ridgeway regarding future SAT sessions. |  |  |
| CDC Updates | Cheri Plyler reported on the following:   * The Strategic Plan will go for approval in April. * It was noted that Dixie Rowlings has requested to sit on the AHEC Council. * The legislative support at the federal level seems to be moving in a positive direction. * Accolades were given to Upstate AHEC for hosting the 2012 State Meeting. |  |  |
| AHEC Connects Newsletter | The due date for articles is April 2nd. Natasha Chatman and LaToya Dodson will submit articles for this issue. |  |  |
| Ernest Just Symposium | The Ernest Just Symposium planning committee will plan the 2013 agenda to make it more conducive to high school students. Recommendations: career pathway, career development, full college tour, separate high school and college tracks |  |  |
| Capstone Guidelines | The council members provided an update on the capstone guidelines:  Lowcountry: No recommendations at this time. She will have more feedback after implementing in the 2012-2013 school year.  Mid-Carolina: Would like to have less written components that are due from the students. Reflections are given during a presentation to their peers and others that are involved with the students.  Angelica reminded the coordinators that she is trying to get credit for the Academy through the Department of Education. Natasha recommended letting the Center decide on how the reflection portion will be done (poster, written, oral or all).  LaToya noted that the students could present a “Blue Paper” like the Coalitions for Health Careers. | Natasha and Angelica will work on the rubric |  |
| Benefits Bank | Angelica reported that there is no funding available through the Benefits Bank. There are still opportunities for students (18 and older) to be involved in their region. | LaToya will provide the contact information for regional representatives. |  |
| HCA Packaging | The coordinators decided that they would like to purchase medals for their scholars and achievers. The recipients will receive the following colored medals. 1) Jr. Scholar – yellow; 2) Scholar – blue; 3) Achiever – Red | Erica will get a quote by next week on the cost of the medals. |  |
| Summer Institute | Logistics for the Summer Institute were discussed.   * The registration will be on-line. The link will be emailed as soon as it becomes available. * Invitations were sent to Joe Neal and Gilda Cobb Hunter to attend. * An invitation was extended to Val Richardson to present the SC Educational Pathways Virtual Shadowing Program * Bambi Gaddist was invited to present, but the budget could not cover her speaker fee. * The theme deadline is March 30th. Angelica will announce the winner mid-April. * More entries were received for the theme. Angelica will send a list of the entries to be voted on. * The coordinators were reminded that they will be charged for the number of students submitted on May 11th. * Chaperones * Each site can bring up to 2 chaperones. Each will be paid $100. * Amazing Race * Each region will submit 2 games for the Amazing race. The council will discuss more details at the next meeting. * Service Learning Project * Each coordinator will choose 1 of following items for the service project: Silly Bands, Flip Flops Toothbrushes, Crayons & Colored Pencils, Marbles, Pencils with small mechanical pencil sharpeners * The items will be presented to the mission at the banquet * Erica has a presentation that could be shown to students an Academy meeting. * Movie Days * Tuesday – “Outbreak” * Thursday – “Contagious” * Banquet * Students will be required to dress for the banquet. The awards ceremony will take place after the speaker. | Game submission deadline is April 30th  Each region will donate 100 items.  Paula will check how the presentation could be uploaded using POLYCOM.  The deadline to have all information into the data system is May 15th. A report will be generated to identify the scholars and achievers. |  |
| Adjourn | There being no further business, the meeting was adjourned. |  |  |

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| **NEXT MEETING**  **May 10, 2012 (Face-to-Face) @ 10:00 AM** |