**South Carolina AHEC**

**Health Careers Program Council**

**15 Richland Medical Park – Columbia, SC**

**May 10, 2012**

Present: Angelica Christie, Paula Jones, Tavy Smalls, LaToya Dodson, Natasha Chatman, Erica Davis, Cheri Plyler

| **AGENDA** | **DISCUSSION/CONCLUSIONS** | **RECOMMENDATIONS****ACTIONS****WHAT/WHEN** | **WHO** |
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| Approval of Minutes | The minutes of March 29, 2012 were received as submitted. | Erica Davis moved that the minutes be approved. Seconded by Tavy Smalls. | Council |
| WINS | The coordinators provided highlights of their HCA activities.Lowcountry* The 11th and 12th grade Academy members presented at a teen pregnancy prevention meeting on May 16th. It was well received.

Upstate* The Coalition sponsored a Career Fair on April 25th. One hundred ten participants represented 5 high schools and 2 out of school programs. Twenty-two speakers presented.

Mid-Carolina* HCP/HPS health careers collaboration activities were successful
* Erica will be present at the Education and Business Summit in June.
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| Program Office Updates | Angelica Christie reported on the following:* Thirty-three students have been accepted to the Summer Careers Academy. Natasha Chatman and LaToya Dodson will attend the networking session on June 6th.
* A Bench to Bedside meeting was held on March 30th. Eleven students from Claflin University and the College of Charleston were in attendance.
* USC School of Public Health completed the HCA module draft. The next step is to have it branded by the University before it is shared.
 | A list of those students who did not complete their Academy application to the coordinators. | Paula |
| CDC Updates | Cheri Plyler reported on the following:* The site contract reviews have been delayed until the June meeting. There will be little changes to how information will be reported.
* The Senate Finance Committee restored recurring funding for the Rural Physician Program in the amount of $500,000.  It now needs to be passed by the full Senate.
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| NAO Presentation | The Council discussed the content for the NAO August 1st presentation. Angelica confirmed that the 50 minute presentation is on August 1st at 1:15 pm. Overview of the HCA – EricaBackground Information – AngelicaAcademy Packaging – (Use part of Tavy’s presentation – Introduction to Health Careers)Benefits – NatashaBest Practice – LaToyaCenter Director Approval – Cheri | The coordinators will identify their pilot partners and attempt to have teachers review the modules and provide feedback. Presentation component submission deadline: June 22The PowerPoint template will be sent to the Council. | CoordinatorsCouncilAngelica  |
| Summer Institute | Logistics for the Summer Institute were discussed. * The 10 chaperones will be paid a $100 stipend
* Each site will provide a $50 gift card for their Regional Student of the Year
* CHE and may have giveaways for the Institute
* Students will participate in the college fair after signing in at registration
* Gilda Cobb Hunter has confirmed her attendance for the banquet. Confirmation for Joe Neal has still not been received.
* Dr. Shannon Richards Slaughter of MUSC Center for Academic Excellence will serve as the essay competition judge. Twelve students have signed up for this event.
* The student center will have 4 areas (movie, music, bowling alley and games) after the banquet to provide entertainment for the students.
* The participants on the June 12th student panel will be reimbursed for their travel only. Topic: “If I Knew Then What I Know Now”
* Amazing race games will be compiled and facilitated by coordinators and chaperones. Angelica will create the clue and direction packets.
* Online session registration will open following the council meeting and remain open until June 14th. A confirmation email will be sent to the student and coordinator immediately upon registration completion. Session descriptions will be provided to the coordinators by Angelica for dissemination to participants.
* Natasha Chatman will facilitate the networking session. Business cards will be made for all students by their coordinators using the 2011 template.
* Service Learning Project: Each regional Student of the Year will present the donated items to the representative of the First Baptist Church Mission Team of Rock Hill, South Carolina for the St. Arb, Haiti mission trip. The goal is 100 items per site. The sites will donate the following items:
* Pee Dee: Crayons and color pencils
* Upstate: pencil sharpeners and toothpaste
* Mid-Carolina: silly bands and flip-flops
* Lowcountry: toothbrush
* Institute Arrival Time on June 11th
* Lowcountry 9:00 AM
* Pee Dee 9:30 AM
* Mid-Carolina 10:00 AM
* Upstate 10:30 AM
* T-shirt day is Thursday, June 10th
 | Game submission deadline is May 18th Session description document sent by May 11th  | CoordinatorsAngelica |
| Adjourn | There being no further business, the meeting was adjourned. |  |  |

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| **NEXT MEETING****August 9, 2012 (POLYCOM) @ 10:00 AM** |