**South Carolina AHEC**

**Health Careers Program Council Meeting**

**15 Richland Medical Park**

**February 9, 2012**

Present: Angelica Christie, Paula Jones, Tavy Smalls, LaToya Dodson, Natasha Chatman, Erica Davis, Deborah Carson, Cheri Plyler

| **AGENDA** | **DISCUSSION/CONCLUSIONS** | **RECOMMENDATIONS****ACTIONS****WHAT/WHEN** | **WHO** |
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| Approval of Minutes | The minutes of January 12, 2012 were received as submitted. | Erica Davis moved that the minutes be approved. Seconded by Tavy Smalls. | Council |
| WINS | The coordinators provided highlights of their HCA activities.Lowcountry* Representatives from the WIA Youth Program and Project Hope performed mock interviews during the HCA Personal History/Resume curriculum presentation on January 26th.

Mid-Carolina* Erica Davis will be the keynote speaker at the Project Hope graduation on February 17th
* Beaufort High School may implement the HCA as an after school program

Upstate* The activities of the Coalition are still going strong. LaToya and the members are working on activities for the spring.
* Health Careers Workshops are being scheduled for 9th-12th graders
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| Program Office Updates | Angelica Christie reported on the following:**Ernest Just Symposium**Angelica and Paula met with the MUSC College of Graduate Studies to discuss collaboration efforts in research. Dr. Titus Reeves invited 30 South Carolina AHEC students to attend the 2012 Ernest Just Symposium on February 24th, 9:00 am-4:00 pm. Dr. Reeves has agreed to cover the cost of transportation.**2012 Summer Careers Academy**The electronic link and hard copies of the brochure and applications have been disseminated to high schools, pre-health undergraduate advisors, coalition members, MUSC partners, past participants, and the coordinators. The submission deadline is March 30, 2012. | The coordinators will confirm their attendance by Monday, February 13th. |  |
| Capstone | Erica shared her guidelines for the Capstone. The Council agreed to use the draft as a foundation and refine it. The coordinators will decide if the capstones will be facilitated as individual or group projects. |  |  |
| CDC Updates | Cheri Plyler reported on the following:* The Program Office Administrative Team and Cheri Plyler met with the DHHS office to discuss how AHEC could be involved to increase community health workers in the state.
* The POSME report is due on February 15th
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| NAO Abstracts | The SC AHEC system submitted a total 15 abstracts for the NAO. The HCP Council authored 4 of the abstracts. |  |  |
| GAP (Bench 2 Bedside) | Angelica reported that the GAP Committee as well as the research team, Michael Schmidt, Connie Best and Dan Lackland met on February 8th to discuss the logistics and implementation plan. Activities should begin in April or the fall.  |  |  |
| The Benefit Bank of SC | Latoya reported that each year, thousands of families in South Carolina do not claim more than $800 million in federal work supports for which they are eligible in the form of tax credits, public benefits, and student financial aid. The Benefit Bank of South Carolina connects low- to moderate-income families to those work supports. She proposed using the HCA students to serve as candidates as outreach workers to assist the Benefits Bank in identifying individuals who qualify for Medicaid. |  |  |
| Packaging Update | At the present time, partners are still being identified by the sites. Erica noted that she has a potential partner. |  |  |
| Education Business Summit | The education business summit will take place on June 24-27, 2012 at the TD Convention Center, Greenville, SC. LaToya Dodson, Tavy Smalls and Erica Davis will participate in this event. Erica plans to submit a presentation abstract. |  |  |
| Summer Institute | Logistics for the Summer Institute were discussed. * The contracts for daily meals and the banquet are still pending.
* Each site will receive 26 slots. Students will pay a $25 application fee and $75 to attend the Summer Institute. The sites will be invoiced $85 ($10 of the application fee and the $75 registration fee) for each of the 26 registrants. The sites will also be invoiced $180 for all other students over the 26 slots or non HCA members.
* More entries were received for the theme. Angelica will send a list of the entries to be voted on.
* The coordinators were reminded that they will be charged for the number of students registered by May 11th.
* Amazing Race
* Still waiting for a response from the National Guard.
* Add first-aid as an activity
* Service Learning Project
* Erica will select 4 items to that the sites can donate. Each site will select one item.
* Movie Day: Tuesday & Thursday
* Possible movies: Medicine Man, Outbreak, Contagious, Sherlock Holmes, Planet of the Apes
* Public Health Day:
* Linda Lacey of the Office for Healthcare Workforce Analysis and Planning published the South Carolina Health Professions Data Book.This publication provides information about both the health status of the population in South Carolina and the number of healthcare professionals actively practicing across the state. Regional datasheets will be used to generate discussion about the disparities in the student’s county and deciding on what could be done to combat the issues.
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| Adjourn | There being no further business, the meeting was adjourned. |  |  |

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| **NEXT MEETING****March 29, 2012 (POLYCOM)** |